UNIVERSITÉ LAVAL

Direction des services aux étudiants
Bureau des bourses et de l'aide financière

Preselection instructions 2023-2024

Merit scholarship program for foreign students

V2 (Postdoctoral)

Information on this program is subject to change. Detailed information will be provided at the official opening of the scholarship on the agency's website.

Québec's Ministère de l'Enseignement supérieur (MES) offers scholarships for doctoral studies, a postdoctoral fellowship, or short-term research or professional development. The scholarship program is administered by Fonds de recherche du Québec - Nature et technologies (FRQNT).

INSTRUCTIONS AND PRESELECTION FORM

Université Laval can only recommend four (4) applicants per year for this category in addition to the quota by citizenship for specific countries. Only applicants preselected by the University will be invited by FRQNT to apply.

Application for preselection must be supported by a professor who agrees to receive the student and supervise his/her research.

IMPORTANT DATES

June 21, 2022:	Deadline for applicants to submit applications for preselection by the university
September 30, 2022:	Deadline for the university to submit the preselected list of applicants to FRQNT
November 1, 2022:	Deadline for the university to submit scholarship applications from preselected applicants to FRQNT

ELIGIBILITY REQUIREMENTS

This program is open to applicants who are neither Canadian citizens nor permanent residents of Canada. Before completing an application for preselection, applicants must ensure they are eligible for the Merit Scholarship Program for Foreign Students by consulting the program guidelines, on the FQRNT website:
Program guidelines.

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REQUIRED DOCUMENTS

The following documents are required for preselection by the university:

1. The duly completed and signed **preselection form**.
2. A PDF version of a **Canadian Common CV (CCV)** Vanier-Banting**.**
3. A **presentation of the postdoctoral research project** (title and brief description including issues, research goals, methodology and the contribution of the project to the advancement of knowledge in the field (max. 2 pages). It is possible to add a bibliography, max. half a page (indicate three to five relevant publications).
4. A **letter of acceptance from the research supervisor.**
5. Two (2) **letters of recommendation** (Please send letters from one to two pages on letterhead paper. The FRQNT form for the letter of reference will be required only if the candidate is preselected).
6. **Academic transcripts (French or English)** for all university studies undertaken (certificates, diplomas, Bachelor's, Master's or PhD programs, etc.) **in chronological order, starting with the most recent**, whether completed or not. (For academic transcripts from institutions outside of North America, applicants must attach a letter explaining the grading system in effect at the institution in question). Please also attach to this PDF a certificate from the establishment stating your average of your last master's degree.
7. **Photocopy** of the identification page of a valid **passport** from the applicant's country of origin or any official documents establishing the applicant's citizenship.
8. **If necessary**, add a comment (page 2 of the form) for any situation that may have an impact on the evaluation of your file (cultural background, special circumstances, interruption in your academic background, etc.)

All documents submitted in a language other than French or English must be accompanied by a certified translation.

All incomplete or late applications will be declared ineligible.

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PROCEDURE FOR SUBMITTING REQUIRED DOCUMENTS

By email: Applicant must send a complete application in **one PDF document** at: pbeee@bbaf.ulaval.ca. In the subject line of the email, please indicate: Application PBEEE – V2. Required documents must be presented in the order mentioned on page two.

For any question, please consult the FAQ or contact us at the following email address: pbeee@bbaf.ulaval.ca.

IMPORTANT: Applicants must send the complete application **no later than June 21, 2022. All incomplete or late applications will be declared ineligible.**

ANNOUNCEMENT OF PRESELECTION RESULTS: October 2022

VALIDATION OF ELIGIBILITY CRITERIA

- ☐ You are a foreign student (Cannot have applied for permanent resident status under Canadian immigration law as of Nov. 1, 2022)
- ☐ You have obtained your PhD no more than two years before the competition deadline or you will submit your doctoral dissertation by January 15, 2024.
- ☐ Your postdoctoral research will be conducted in an institution other than the one that granted your PhD degree. Your postdoctoral supervisor is not the same than your doctoral supervisor or co-supervisor.
- ☐ You have not already received a Merit Scholarship for Foreign Students from MEES, FRQNT or the Fonds de recherche du Québec – Société et culture (FRQSC);

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Preselection form 2023-2024

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Fill in the form on screen and submit it by email along with the required documents.

IDENTIFICATION OF APPLICANT

Last name		First name
Sex M ☐ F ☐	Student number (if known)	Date of birth (Year/Month/Day)

ADDRESSES

Permanent address (in country of origin)	Address in Québec (if known)
Street number/Street name	Street number/Street name
Municipality	Municipality
Province/State	Province/State
Country	Country
Postal Code	Postal Code
Telephone	Telephone Home
	Telephone Office ext.
Email	

PROJECT TITLE

Submitted titles can be changed later is necessary.

ACADEMIC RECORD (Enter **in chronological order, starting with the most recent**.)

Title of diploma	Discipline	Institution	Date of registration in the program (year/month)	Anticipated or actual date of graduation (year/month)	Cumulative average

FAMILY NAME **FIRST NAME**

AREA OF RESEARCH FOR WHICH THIS APPLICATION IS BEING SUBMITTED

Name of research supervisor	Email of the research supervisor
Name of research group, laboratory, or center (if any)	Department
Name of university UNIVERSITÉ LAVAL	Municipality QUÉBEC
Duration of research *(Maximum 12 months)*	Start date of research *(Between May 2023 and January 2024)* year month

AREA OF RESEARCH

Identify the main field of research for your application.

☐ **Natural sciences and engineering**

☐ **Arts and letters**

☐ **Humanities and social sciences**

☐ **Health sciences**

COMMENT

Please indicate all information or activities that can help to the evaluation of your file.

Examples: cultural background, special circumstances, interruption in your academic background, etc.

APPLICANT'S SIGNATURE

I authorize the Bureau des bourses et de l'aide financière (BBAF) to present my application to the preselection committee. I declare that the information contained in my application file is true.

Applicant's signature Date